

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

APPROVED Minutes for the Meeting held on Friday January 28, 2021
Virtual Via ZOOM

I. Opening Procedures

- A. Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Jesus Torres at 5:32p.m. This meeting was held by teleconference in accordance with the Executive Orders N-25-20 and N-29-20.

B. Adoption of Agenda

Moved by Brian Sevier Seconded by Marlo Hartsuyker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal				x
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesus Torres	x			
Lindsay Walker	x			

C. Pledge of Allegiance

D. Roll Call **Present** **Absent**
Board Members

Jeanne Adams	<u> x </u>	<u> </u>
Carolyn Bernal	<u> </u>	<u> x </u>
Regina Carver	<u> x </u>	<u> </u>
Talya Drescher	<u> </u>	<u> x </u>
Marlo Hartsuyker	<u> x </u>	<u> </u>
Brian Sevier	<u> x </u>	<u> </u>
Jesus Torres	<u> x </u>	<u> </u>
Lindsay Walker	<u> x </u>	<u> </u>

Administration

Charmon Evans	<u> x </u>	<u> </u>
Darlene Hale	<u> x </u>	<u> </u>
Veronica Solorzano	<u> x </u>	<u> </u>

E. Public Comments

Public comment was given. Parents expressed concerns over bias/prejudice that their children encountered and the administrator's response. A community member shared resources on anti-bias/anti bullying that his company provides. A parent expressed concern regarding the time of the meetings.

No emails

No Public Comments

F. Spotlight-SERT, Student Engagement Review Team-Rebecca Kruse and Erica Chambers

Many of families were struggling with distance learning. The team was set up to inform families of programs here at school.

G. Directors Reports

Charmon stated that over winter break we had a few families and staff that were affected by COVID-19. The decision was made to remain on distance learning, re-opening on February 8th. The teachers were given a week to prepare to return to school. Charmon also stated that we are starting lottery season. The tours this year will be in the same format as our Board Meetings. Darlene has been meeting with the middle school teachers, report cards and conferences coming soon. Veronica is coordinating with local high schools for our 8th grade students.

H. Board Reports, Correspondence, and Communications

None

I. Advisory and Auxiliary Reports

1. School Site Council

Met this week, went over SARC and SPSA.

2. ELAC

Met this week, great turnout. Discussed SPSA and State Testing

3. Parent, Teacher, Student Association

Reviewing bylaws and looking for volunteers. Next Dine Out, Tuesday February 11th at Panda Express.

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the December 11, 2020 Regular Board Meeting

2. Ratify Purchases/Contracts over \$5000

Moved by Marlo Hartsuyker Seconded by Regina Carver

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal				x
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Review and Approval of the 2019-2020 Annual Audit

Personnel Involved: Lisa Boulos, Charmon Evans, Regina Carver, Brian Sevier, Jesus Torres

Fiscal Implications:

Impact on School Mission, Vision or Goals (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2019-2020 Annual Audit. Charmon stated that it is a completely clean audit. A short discussion followed.

Moved by Marlo Hartsuyker Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal				x
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

2. Topic/Agenda Item: Review and Approval of November and December Financials for UPCS

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the November and December Financials. Lisa went over all documents. A short discussion followed.

Moved by *Brian Sevier* Seconded by *Jeanne Adams*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal				x
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

3. **Topic/Agenda Item:** Review and Approval of the 2019-2020 SARC, School Accountability Report Card

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals:

Director's Recommendation: The Executive Director recommends approval of the 2019-2020 SARC. Lisa explained that there has been no testing this year, no information to report. A short discussion followed.

Moved by *Jeanne Adams* Seconded by *Lindsay Walker*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal				x
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

4. **Topic/Agenda Item:** Review and Approval of the CSP (COVID-19 Safety Plan), CPP (CAL/OSHA Prevention Program), and COVID-19 School Guidance checklist

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the CSP (COVID-19 Safety Plan) CPP (COVID-19 Safety Plan), CPP (CAL/OSHA Prevention Program), and COVID -19 School Guidance checklist. The state wants to be transparent. A lengthy discussion followed.

Moved by *Brian Sevier* **Seconded by** *Jeanne Adams*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal				x
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

IV. Board of Directors Announcements/Remarks

None

V. Future Agenda Items: Next Meeting, February 26, 2021, 1:30-4:00

VI. Adjournment: 2:25 p.m.